

INTRADEPARTMENTAL CORRESPONDENCE

October 22, 2020

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TO: Commanding Officer, Fiscal Operation Division
Commanding Officer, Information Technology Bureau

FROM: Executive Director, Board of Police Commissioners

SUBJECT: REQUEST FOR PAYMENT FOR POLICE COMMISSION WEBPAGE

The Board of Police Commissioners (BOPC) is requesting funding to cover the cost of establishing a Police Commission webpage. The webpage will provide a clear description of the vision, duties and responsibilities of the Police Commission, as well as BOPC meeting agendas and corresponding documents, pertinent information that showcase our services and contact information. The webpage is being designed by a retired LAPD Detective and the cost will be as follows:

Item	Cost
Virtual private server with two cores, ⁶⁰ ~~30~~ gigabyte solid state drives, two terabyte bandwidth (Blue Host)	~~\$20/month~~ ^{\$29.99/mo}
Domain Name (Blue Host) ^{VPS}	~~\$12.99/year~~ ^{month \$18.99/mo}
Wordfence Security	\$99/year
Total cost of subscription services:	~~\$494.88~~ ^{\$686.76}
One-time cost of WordPress template (Blue Host)	~~\$60.00~~ ^{\$140.00} ~~\$149.00~~
Total cost	~~\$554.88~~ ^{\$835.76}

Police Commission is requesting for the use of the Department credit card to cover the cost of the webpage services. The Wordfence Security vendor does not accept purchase orders, and the total cost does not exceed the Department's cost requirements for subscription (annual cost is less than \$1,000/year). The funding source should be applied to the Office and Administrative Account (006010).

If you have any questions regarding these requests, please contact Public Information Director Juan Garcia at (213) 236-1405.


RICHARD M. STEFANK, Executive Director
Board of Police Commissioners

cc: Jennifer An, Officer-in-Charge,
Administration, Budget, and Communication Section